

CABINET

***Tuesday, 20th October, 2015 at 4.30 p.m.
at the Council Offices, Farnborough***

Councillor P.J. Moyle (Leader)
Councillor K.H. Muschamp (Deputy Leader and Business, Safety and
Regulation Portfolio)

Councillor Sue Carter (Leisure and Youth Portfolio)
Councillor R.L.G. Dibbs (Environment and Service Delivery Portfolio)
Councillor R. Hughes (Health and Housing Portfolio)
Councillor A. Jackman (Concessions and Community Support Portfolio)
Councillor P.G. Taylor (Corporate Services Portfolio)

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **3rd November, 2015**.

171. **MINUTES –**

The Minutes of the meeting of the Cabinet held on 22nd September, 2015 were confirmed and signed by the Chairman.

172. **PROCUREMENT SERVICE AND BETTER PROCUREMENT PROJECT –** (Corporate Services)

The Cabinet considered the Head of Strategy, Engagement and Organisational Development's Report No. SEO1501, which set out progress with the Council's Better Procurement Project and proposed changes to the resourcing arrangements for the Council's procurement service.

Members were reminded that the Better Procurement Project was aimed at achieving better value for money and delivering cost reductions when procuring goods and services in connection with the services that the Council provided. Over the previous year, the service had been working well and the Council's new contract standing orders had been put in place. Additionally, 64 staff had received training in good procurement practices and requirements and over £165,000 of cost reductions and benefits had been achieved during this time. At present, the Council's procurement service was provided by a part time procurement officer along with additional resources provided by Basingstoke and Deane Borough Council. Whilst this arrangement had worked well, it was felt that, in the longer term, this may not be the most effective way to deliver this service. The Council's procurement officer had become increasingly involved in supporting the re-procurement of the Council's waste, street cleansing and grounds maintenance services and this was, currently, taking around a third of the officer's time and was likely to continue for the next twelve to fifteen months. In light of this and to make the Council's Procurement Service sustainable, it was now proposed to create a

junior part qualified procurement officer post, on an initial two year contract. After this, the Council would carry out a review and, if the role was found to delivering a net benefit, the Council could consider retaining the post for a further period. It was not considered that this post would be suitable to be filled using the apprenticeship scheme..

The Cabinet expressed support for the procurement function and the good work that had been carried out in the previous year or so. It was felt that the proposal would be the most cost effective way to sustain a good service into the future.

The Cabinet RESOLVED that the appointment of an additional procurement resource, as set out in paragraph 4.2 of the Head of Strategy, Engagement and Organisational Development's Report No. SEO1501, be approved.

173. COUNCIL TAX SUPPORT SCHEME – CONSULTATION –
(Concessions and Community Support)

The Cabinet considered the Corporate Director's Report No. CD1513, which set out a proposal to undertake a public consultation in respect of the Council's Council Tax Support Scheme in order to inform any decision to review or amend the Scheme for the 2016/17 financial year.

Members were reminded that the local Council Tax Support Scheme had replaced the previous national Council Tax Benefit Regulations from 1st April, 2013 onwards. The Council had devised its Scheme at this time and this sought a minimum 8% contribution towards the Council Tax bill for those of working age, with up to 100% relief available to those of pensionable age. The local scheme had proved effective and Council Tax collection rates had remained stable during this time, whilst scheme costs had dropped. Members were informed that the Government's ongoing welfare reform programme would, potentially, have an impact on the Council's Council Tax Support Scheme and, for this reason, it was necessary to consider making changes to the Scheme. To ensure that these changes would be transparent, it would be necessary to carry out public consultation around options. Whilst the timescale was tight, the consultation and subsequent amendment of the Scheme would be possible within the current budget cycle, so long as the public consultation was commenced during November. The Welfare Reform Task and Finish Group would continue to have a key role in following this process through.

The Cabinet RESOLVED that

- (i) the undertaking of public consultation on options around the Council's Council Tax Support Scheme be approved;
- (ii) the Corporate Director, in consultation with the Cabinet Member for Concessions and Community Support and following

discussion with the Welfare Reform Task and Finish Group, be authorised to agree the details of the consultation paper; and

- (iii) the outcome of the consultation and any subsequent proposals be reported to the Cabinet during January 2016.

174. **APPLICATIONS FOR DISCRETIONARY RATE RELIEF –**
(Concessions and Community Support)

The Cabinet considered the Corporate Director's Report No. CD1511 which set out details of six applications for rate relief from the Twins and Multiple Births Association (TAMBA) (2nd Floor, Manor House, Church Hill, Aldershot), the Batten Disease Family Association (Office 1, The Old Library, Boundary Road, Farnborough), the British Heart Foundation (shops in Aldershot and Farnborough), Affinity Trust (Alexandra Terrace, Alexandra Road, Aldershot), Chance for Childhood (Suites 2 L & M, Westmead House, Farnborough) and Places for People Leisure Limited (Farnborough Leisure Centre and Aldershot Pools Complex).

The Cabinet RESOLVED that

- (i) 20% top-up discretionary relief be awarded to Twins and Multiple Births Association from the start of occupation to the end of the current rating list;
- (ii) 20% top-up discretionary relief be awarded to the Batten Disease Family Association for part-year 2014/15 and for year 2015/16;
- (iii) 20% top-up discretionary relief be awarded to the British Heart Foundation from year 2015/16 to the end of the current rating list;
- (iv) 20% top-up discretionary relief be awarded to Affinity Trust for year 2015/16;
- (v) the application for discretionary rate relief from Chance for Childhood be refused on the grounds that they could not demonstrate a sufficient local benefit; and
- (vi) 100% discretionary relief be awarded to Places for People Leisure Limited from part-year 2012/13 to the end of the current rating list.

NOTE: Cr. P.G. Taylor declared a personal but non prejudicial interest in this item in respect of his involvement with The Triangle bookshop and café, which was currently in receipt of discretionary rate relief and, in accordance with the Members' Code of Conduct, remained in the meeting during the discussion and voting thereon.

175. **STAFFING – HOUSING OPTIONS TEAM –**
(Corporate Services)

The Cabinet considered the Head of Environmental Health and Housing's Report No. EHH1511, which set out a proposal to alter the staffing responsibilities within the Housing Options Team and create a new part time post. Members heard that the Senior Housing Officer had left recently and this had prompted a review of responsibilities within the team. This had identified that some of the Senior Housing Officer's current responsibilities around the Council's functions under the Home Finder Scheme were both time consuming and mainly administrative. It was, therefore, proposed to create a new part time post of sixteen hours per week to manage these responsibilities. This would free up time to enable the Senior Housing Officer to be more effective in supporting and managing the team in an environment of increasing demand. Members were told that the option to employ an apprentice had been considered but, with the work likely to remain for the foreseeable future, this would involve training a new member of staff every eighteen months. The Housing Options Team was already very busy and this was also the reason that it was not proposed to pass the Home Finder duties to current team members.

The Cabinet was supportive of the work carried out by the Housing Options Team and considered that the proposal would be the most effective solution to ensure the continued smooth running of the team.

The Cabinet RESOLVED that the recruitment of a part time Housing Allocation Assistant, on the terms set out in the Head of Environmental Health and Housing's Report No. EHH1511, be approved.

176. **EXCLUSION OF THE PUBLIC –**

RESOLVED: That, taking into account the public interest test, the public be excluded from the meeting during the discussion of the under mentioned items to avoid the disclosure of exempt information within the paragraph of Schedule 12A to the Local Government Act, 1972 indicated against the items:

Report Para. Nos.	Schedule 12A Para. No.	Category
177 and 178	3	Information relating to financial or business affairs

**THE FOLLOWING ITEMS WERE CONSIDERED
IN THE ABSENCE OF THE PUBLIC**

177. **APPLICATIONS FOR SECTION 49 REMISSION OF NON-DOMESTIC RATES –**
(Concessions and Community Support)

The Cabinet considered the Corporate Director's Exempt Report No. CD1512, which set out two applications for the remission of non-domestic rates on the grounds of hardship.

Members assessed the application from Ms. Anusha Sareen T/A Mangobean of No. 52 High Street, Aldershot, taking into account the evidence of financial hardship supplied and whether it was in the interests of local taxpayers to subsidise the business. The Cabinet took into account the nature and circumstances of the business and the availability of alternative facilities in the area. It was noted that this was a new business that had not claimed hardship relief previously. It was explained that various factors, including significant water works that had been carried out immediately outside of the premises, had affected trade detrimentally since starting the franchise in January, 2015.

Members also assessed the application from Sovereign Snooker Limited of Snooker Hall Sovereign House, No. 1A Camp Road, Farnborough, taking into account the evidence of financial hardship supplied and whether it was in the interests of local taxpayers to subsidise the business. The Cabinet took into account the nature and circumstances of the business and the availability of alternative facilities in the area. It was noted that the Cabinet had agreed 25% hardship relief for the year 2014/15. In this case, Members felt that the club continued to provide a worthwhile community facility despite making losses in each of the previous three years.

The Cabinet RESOLVED that

- (i) 50% hardship relief be granted to Ms. Anusha Sareen T/A Mangobean for 2015/16; and
- (ii) 25% hardship relief be granted to Sovereign Snooker Limited for 2015/16.

178. **ACQUISITION OF SITE FOR COUNCIL DEPOT –**
(Corporate Services)

The Cabinet considered the Solicitor to the Council's Exempt Report No. LEG1518, which sought approval for the purchase of a specific local premises to provide a Council depot in connection with waste collection and street cleansing services.

Members heard how, for a number of years, the Council's waste collection and street cleansing service had operated from a depot in Doman Road, Camberley. This depot was owned by Surrey Heath Borough Council. It was reported, however, that there was no formal arrangement in place and that Surrey Heath's use of the depot was likely to intensify. Also, in recent

months, the Council had been engaging in competitive dialogue with potential bidders for the renewal of the contracts in respect of waste collection and street cleansing, during which the Council had stated it would provide its own depot from the start of the contract. For these reasons, the need to secure a suitable site for a Rushmoor depot was now a high priority for the Council. It was reported that a suitable site had previously been identified and its purchase had been agreed by the Cabinet in June, 2015 but this had not proceeded due to the negotiated asking price not representing best value to the Council. Since then, the Council had been actively seeking an alternative suitable premises and the proposed site was considered to meet the Council's requirements. It was reported that the premises could not be publically identified at this stage as this might jeopardise negotiations. The purchase price had been recommended by the Council's professional valuer and was considered to represent best value.

The Cabinet RESOLVED that

- (i) the Solicitor to the Council be authorised to:
 - purchase the premises specified in the Solicitor to the Council's Exempt Report No. LEG 1518, on the terms specified in that Report;
 - apply for a certificate of proposed lawfulness of use of the premises as a depot and planning permission for the operational development of the depot facility;
 - incur costs, up to the figure specified in the Solicitor to the Council's Exempt Report No. LEG 1518, to enable all necessary steps to be taken, within a time frame, to enable a start on site by May, 2016;
 - take any other related actions or enter into any related contracts or agreements to secure the provision of a depot on the site, in accordance with the competitive dialogue process;
- (ii) the Head of Community and Environmental Services be authorised to:
 - procure all building and site layout works;
 - apply for the necessary environmental permits and consents;
 - and
- (iii) the sum of £1.5 million (plus VAT) be authorised and added to the capital programme in respect of the redevelopment costs of the depot.

NOTE: Cr. K.H. Muschamp declared a personal and prejudicial interest in this item due to his relationship with the owner of the site and, in accordance with the Members' Code of Conduct, left the meeting during the discussion and voting thereon.

The Meeting closed at 5.44 p.m.

CR. P.J. MOYLE
LEADER OF THE COUNCIL

CABINET

***Tuesday, 17th November, 2015 at 4.30 p.m.
at the Council Offices, Farnborough***

Councillor P.J. Moyle (Leader)
Councillor K.H. Muschamp (Deputy Leader and Business, Safety and
Regulation Portfolio)

Councillor Sue Carter (Leisure and Youth Portfolio)
Councillor R.L.G. Dibbs (Environment and Service Delivery Portfolio)
Councillor R. Hughes (Health and Housing Portfolio)
Councillor A. Jackman (Concessions and Community Support Portfolio)
Councillor P.G. Taylor (Corporate Services Portfolio)

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **1st December, 2015**.

179. **MINUTES –**

The Minutes of the meeting of the Cabinet held on 20th October, 2015 were confirmed and signed by the Chairman.

180. **FINANCIAL MATTERS –** (Leader of the Council)

(1) **Medium Term Financial Strategy 2015/16 – 2018/19 –**

The Cabinet considered the Head of Financial Services' Report No. FIN1518, which set out a review of the Medium Term Financial Strategy and sought endorsement of an updated Strategy. It was appropriate to carry out the review at this time as the Council was about to move into its next budget setting cycle.

The Cabinet was advised that the review of the Strategy had been carried out in light of the expected continuation of the challenging financial circumstances that the Council had experienced for a number of years. Members were informed that the existing Strategy had served the Council well in supporting financial planning over the medium term. It had been integral to the Corporate Plan and had supported the 8-Point Plan for the achievement of sustainability.

The Report set out the keys risks and considerations for future budget setting under the following headings:

- Central Government funding
- Council Tax
- Austerity
- Interest rates
- Level of reserves
- Devolution
- Other key risks
- Sustainability

The Cabinet was informed that, to ensure that a revised Strategy would be relevant to current decision making, it was necessary to consider this in the context of the Medium Term Financial Forecast. The Revenue Forecast indicated the anticipated funding gap for each of the years in the medium term. Based on a set of assumptions about cost pressures and funding levels, and set these against cost reductions and income generation proposed in the 8-Point Plan. Some sensitivity analysis was provided against key assumptions, depicting their effect on the funding gap and on reserves. The Capital Forecast included the draft annual capital programme alongside estimates of spending on invest to save schemes to support the 8-Point Plan and strategic capital plans, such as spending on regeneration. The Council would need to consider moving to borrowing as its internal capital resources were utilised.

Following the review, some changes were suggested to the financial strategy to address current priorities and risks, such as the provision for increasing the levels of reserves held, in line with recommendations made by the Council's auditors and changes to the use of revenue contributions to capital outlay. Members were assured that the Strategy would put the Council in a good position from which to face the significant financial challenges anticipated over the medium term..

During discussion, Members expressed their satisfaction with the Council's financial position and approach set out in the revised Medium Term Financial Strategy.

The Cabinet RESOLVED that:

- (i) the principal issues identified in the Head of Financial Services' Report No. FIN1518 and in the summary of risks in Appendix B of the Report be noted; and
 - (ii) the Council be recommended to approve the Financial Strategy, as set out in Appendix A of the Report.
- (2) **Revenue Budget Monitoring and Forecasting 2015/16 – Position at October, 2015 –**

The Cabinet considered the Head of Financial Services' Report No. FIN1520, which set out the anticipated financial position for 2015/16, based on the monitoring exercise carried out during October 2015. The Report

explained that, in the second quarter monitoring exercise, service managers had identified a net overspend of approximately £28,000 against their non-salary budgets. This figure was likely to be more than offset by a number of favourable variances that had been identified, including additional savings in relation to staff turnover and additional interest receipts. Members were reminded that, in light of the variances involved in the Business Rates Retention Scheme, the sum of £1.8 million had been transferred to the Stability and Resilience Reserve, to replenish the amount utilised in the previous year.

The Report identified a number of financial risks facing the Council which included not achieving the required savings target, projects not delivering efficiency savings and the deterioration of income streams due to the economic climate. While some of the savings required for 2015/16 had been identified, Members were informed that the net cost of the Council's services would need to be reduced to achieve financial sustainability and, therefore, further work would be carried out under the 8-Point Plan in this respect.

Members considered the Report and were content with the present position and proposed actions.

The Cabinet RESOLVED that the Head of Financial Services' Report No. FIN1520 be noted.

(3) **Capital Programme Monitoring 2015/16 – Position at October, 2015 –**

The Cabinet received the Head of Financial Services' Report No. FIN1521, which provided the latest forecast regarding the Council's Capital Programme for 2015/16. The Report advised that the Programme, including slippages and variations, totalled just over £13.5 million. The recent monitoring exercise had identified a number of areas of slippage, including infrastructure works between Wellesley and Aldershot town centre as part of the Activation Aldershot initiative, the replacement of car park pay and display machines and the refurbishment of the playgrounds at Manor Park and the Municipal Gardens. It was noted that the main underspend in the Programme was due to the in-house management of Aldershot town centre improvements. A capital bid would be put together for the 2016/17 Programme to progress phase six of the scheme, relating to works around Aldershot Station.

The Cabinet RESOLVED that the Head of Financial Services' Report No FIN1521, be noted.

181. **CORPORATE STRATEGY AND CORPORATE PLAN 2015/16 – QUARTER 2 MONITORING –**
(Leader of the Council)

The Cabinet received the Directors' Management Board's Report No. DMB1505, which gave an update on performance management monitoring information against the Corporate Plan for the second quarter of the 2015/16 financial year.

The Chief Executive gave Members an update on strategic and performance management data on many areas, including indices of multiple deprivation, crime, economic data and homelessness. The Report also set out key initiatives and service measures under the themes of:

- People and communities
- Prosperity
- Place
- Leadership
- Good value services

It was noted that 89.6% of the indicators were on target, 10.4% were in question as to whether they would achieve the action or indicator and there were none unable to achieve elements of the target. The Chief Executive gave a summary of key projects that were ongoing and responded to Members' questions. In particular, Members discussed issues around educational attainment.

The Cabinet NOTED the Directors' Management Board Report No. DMB1505 and the performance made against the Corporate Plan in the second quarter of the 2015/16 municipal year.

182. **FARNBOROUGH AIRPORT COMMUNITY ENVIRONMENTAL FUND –**
(Environment and Service Delivery)

The Cabinet considered the Head of Community and Environmental Services' Report No. COMM1519, which sought approval to award a grant from the Farnborough Airport Community Environmental Fund, which had been set up to assist local projects.

The Cabinet Member for Environment and Service Delivery had considered the application by the 1st Crookham Scouts for an award of £2,450 towards the cost of the building and equipping of a dedicated archery range at its headquarters in Fleet and had recommended that this should be approved.

The Cabinet RESOLVED that a grant of £2,450 be awarded from the Farnborough Airport Community Environmental Fund to the 1st Crookham Scouts.

183. **LOCAL AUTHORITY DATA TRANSPARENCY CODE AND ESTATES WORK –**
(Corporate Services)

The Cabinet considered the Solicitor to the Council's Report No. LEG1520, which set out the Council's progress in meeting its requirements under the transparency code on land ownership records. It also sought resources to continue both this and other estates work.

Members were reminded that the Transparency Code made it mandatory for the Council to publish, on its website, all of its land and property assets in the Borough. The Cabinet had, in 2014, agreed for a legal executive to be employed for a temporary fixed period of one year in order to progress this work and, with 129 of a total of 844 cases having been processed so far, it was now requested that this post should be extended by another year in order to continue with this work. It was difficult to estimate at this time how long it might take to complete this task, as some cases were relatively straightforward and quick to process, whilst others were larger and more complex. To carry out this work, additional support had been required from within the estates team and this had been provided by employing a graduate surveyor, through an agency, for the previous three months. This post holder had also supported other important estates work which had freed up resources within the estates team to carry out other important work, such as progressing the acquisition of a new depot and SANG sites. It was now proposed that this graduate surveyor should be employed directly by the Council for a fixed period of one year, during which time the longer term needs of the team would be determined through the asset management work being carried out with Eastleigh Borough Council. The financial implications of these proposals were set out in the Report.

The Cabinet was supportive of the approach being proposed.

The Cabinet RESOLVED that

- (i) a legal executive be employed for a further period of twelve months, from 1st January, 2016, at a cost of £43,000 plus the cost of increased National Insurance or pay awards;
- (ii) the sum of £2,000, to meet land registry fees in respect of the first registration applications, be approved;
- (iii) a graduate surveyor be employed for a period of twelve months at a cost of £29,642.25; and
- (iv) the above costs be met from the Service Improvement Fund.

184. **PRIVATE SECTOR HOUSING STAFFING – TARGETED PROPERTY SURVEY –**
(Corporate Services / Health and Housing)

The Cabinet considered the Head of Environmental Health and Housing's Report No. EHH1512, which set out a proposal to appoint a full time officer, for a period of twelve months, to carry out a targeted survey of specific areas of private rented accommodation in the Borough.

Members heard that the purpose of the survey was to ascertain the extent of poor housing conditions, to identify houses in multiple occupation and to identify cases of overcrowding. It was reported that the Private Sector Housing Team had experienced an increase in the number of requests for assistance from residents concerned about overcrowding, safety and disrepair. Government guidance had recommended, amongst many measures, that local authorities should carry out door-to-door surveys of private rented accommodation, as part of a pro-active approach for dealing with such problems. With work levels within the existing team already high, it was felt that this could only be carried out by employing an additional resource. It was, therefore, proposed that a suitably qualified person should be recruited for a fixed term of twelve months in order to carry out this survey and any ensuing enforcement work.

The Cabinet RESOLVED that the recruitment of a full time qualified person, on the terms set out in the Head of Environmental Health and Housing's Report No. EHH1512, be approved.

185. **PLANNING POLICY AND CONSERVATION TEAM RESOURCES –**
(Corporate Services / Environment and Service Delivery)

The Cabinet considered the Head of Planning's Report No. PLN1553, which set out a proposal to alter the staffing structure within the Planning Policy Section of the Planning Policy and Conservation Team.

Members heard how the team was extremely busy at present, especially in respect of the ongoing production of a revised Rushmoor Local Plan. There had been some recent changes to staffing within the team, including the loss of some capacity in the Planning Policy and Conservation Manager post, following the resignation of one half of the job share arrangement. These changes had left the team unable to keep up with its core and priority work. A review had been carried out to establish what staffing structure would best deliver the team's priorities and a number of proposed changes were set out in the Report. This involved the deletion of some posts and the creation of others, along with other proposed changes. It was felt that this review was necessary and would enable the team to cover work requirements into the future. It was noted that the proposal did result in additional costs over the first two years but, after this, would be cost neutral.

The Cabinet RESOLVED that the proposed changes to staffing within the Planning Policy and Conservation Team, as set out in the Head of Planning's Report No. PLN1553, be approved.

186. EXCLUSION OF THE PUBLIC –

RESOLVED: That, taking into account the public interest test, the public be excluded from the meeting during the discussion of the under mentioned items to avoid the disclosure of exempt information within the paragraph of Schedule 12A to the Local Government Act, 1972 indicated against the items:

Report Para. Nos.	Schedule 12A Para. No.	Category
187 and 188	3	Information relating to financial or business affairs

**THE FOLLOWING ITEMS WERE CONSIDERED
IN THE ABSENCE OF THE PUBLIC**

187. CONTRACTS TEAM – STAFFING STRUCTURE –
(Corporate Services / Environment and Service Delivery)

The Cabinet considered the Head of Community and Environmental Services' Exempt Report No. COMM1521, which set out a proposal to continue with an additional resource and to make other staffing changes within the Contracts Team. This was required to ensure there would be sufficient resources to support the work of the team, including the procurement of the refuse, street cleansing and grounds maintenance contracts and the securing of a new depot.

Members were reminded that, in 2014, the Cabinet had agreed to some temporary changes to staffing within the Contracts Team, to facilitate the increase in work due to preparations for the renewal of the contracts. It had been agreed at that time that the new arrangements would be trialled for one year and then reviewed. It was confirmed that these arrangements had worked well and now, in light of a request from a team member for flexible retirement, it was proposed that the structure should be changed again to provide the appropriate level of resources. It was further proposed that, having covered some contracts work using secondments for each of the previous three years, that this additional resource should be made permanent, to provide some certainty for employees. The Cabinet was informed that the staffing structure would be reviewed again once the new contract was in place and bedded in.

The Cabinet RESOLVED that

- (i) a supplementary estimate for £23,000 in respect of changes to staffing within the Contracts Team, as set out in the Head of Community and Environmental Services' Exempt Report No. COMM1521, be approved; and
- (ii) the structure of the Contracts Team be reviewed again towards the end of 2017.

188. SALES OF SMALL AREAS OF AMENITY LAND –
(Corporate Services)

The Cabinet considered the Solicitor to the Council's Exempt Report No. LEG1519, which sought approval for the principle of selling small areas of amenity land which had been retained by the Council at the time of the voluntary transfer of its housing stock over twenty years ago.

It was explained that the Estates Team within Legal Services had regularly received requests to dispose of small pieces of Council owned amenity land situated in large housing estates within the Borough. To date, around 30 requests had been received and around half of these were considered suitable for transfer to private ownership in planning terms, though planning permission would still need to be formally sought for change of use. It was now proposed to consider the transfer of these suitable plots and, at the same time, set up a procedure so that future requests could be dealt with in an efficient and timely manner. A proposed process was set out in the Report and this also set out the risks of any such scheme. Members were assured that, in the case of an owner wanting to build on the newly acquired land, the Council would need to give consent for this and would, at this time, receive the appropriate overage for any increase in value over garden land.

The Cabinet expressed support for the principle of selling small areas of amenity land in these circumstances.

The Cabinet RESOLVED that

- (i) the Solicitor to the Council be authorised to agree the sale of any area of amenity land and take all necessary steps to complete the transaction, subject to planning permission having been granted for the change of use of the land to gardening land or for building extensions, upon the following basis:
 - payment of the planning application fee;
 - payment of £500 surveyor's costs;
 - payment of £500 legal costs;

- the purchase price for garden land to be £6 per square foot based on comparable evidence within Rushmoor Borough Council;
 - the purchase price for built extension land to be approximately £30 per square foot, depending on location, or such other figure that the Estate Team advises represents best value; and
- (ii) the above costs and items be reviewed in subsequent years, indexing linking them to cover increasing costs.

The Meeting closed at 5.45 p.m.

CR. P.J. MOYLE
LEADER OF THE COUNCIL

LICENSING AND GENERAL PURPOSES COMMITTEE

Meeting held on Thursday, 28th September, 2015 at the Council Offices,
Farnborough at 7.00 p.m.

Voting Members

a Cr. A.M. Ferrier (Chairman)

Cr. S.J. Masterson (Vice-Chairman) (In the Chair)

Cr. R. Cooper	Cr. Barbara Hurst	a Cr. M.D. Smith
Cr. Liz Corps	a Cr. B. Jones	Cr. L.A. Taylor
a Cr. A.H. Crawford	Cr. A.R. Newell	Cr. Jacqui Vosper

Apologies for absence were received on behalf of the Chairman (Cr. A.M. Ferrier) and Crs. A.H. Crawford, B. Jones and M.D. Smith.

In the absence of the Chairman, the Vice-Chairman (Cr. S.J. Masterson) took the Chair.

189. **MINUTES –**

The Minutes of the Meeting held on 29th June, 2015 were approved and signed by the Chairman.

190. **STATEMENT OF ACCOUNTS 2014/15 AND AUDIT RESULTS REPORT 2014/15 –**

The Committee welcomed to the meeting Messrs. Paul King and Alan Gregory from Ernst & Young who were attending the meeting to present the Company's findings as Council's auditors, in carrying out its audit work in relation to the 2014/15 financial year.

Before considering the Head of Financial Services' Report No. FIN1517, the Committee's attention was drawn to a draft letter of representation from the Council to Ernst & Young which had been prepared in respect of Financial Statements and Financial Records, Fraud, Compliance with Laws and Regulations, Information Provided and Completeness of Information and Transactions, Liabilities and Contingencies, Subsequent Events, Accounting Estimates, Retirement Benefits and Use of the Work of an Expert. Having considered the draft letter of representation, the Committee was satisfied with the content and approved the letter for signature by the Chairman and the Head of Financial Services.

The Committee considered the Head of Financial Services' Report No. FIN1517, which advised that the Statement of Accounts for 2014/15 had been prepared in line with CIPFA's Code of Practice on Local Authority Accounting for 2014/15, under International Financial Reporting Standards (IFRS) and in accordance with the Accounts and Audit (England) Regulations 2011.

The Council's Annual Governance Statement, which had been approved by the Standards and Audit Committee on 2nd July and by the Cabinet on 28th July, 2015, was required to be published alongside the Statement of Accounts and was included as Appendix A to the Report.

The Committee was advised that the auditors had completed their audit for the 2014/15 financial year and their conclusions were summarised in the Audit Results Report which was attached as Appendix B to the Head of Financial Services' Report. A summary of the key findings from Ernst & Young was set out in the Report and the draft audit opinion was set out on page 66 of the Statement of Accounts. Ernst & Young had reported that it planned to issue an unqualified opinion on the financial statements and that the Council had made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. Mr. Paul King of Ernst & Young then addressed the Committee on the content of the Audit Results Report, summarising the Company's preliminary audit conclusion in relation to the Council's financial position and results of operations for the year ended 31st March, 2015.

Mr. King and the Head of Financial Services then answered Members' questions concerning the Business Rates Retention Scheme, National Non-Domestic Rates and the New Homes Bonus. Members also expressed their appreciation of the work of the Financial Services team in preparing the Statement of Accounts.

RESOLVED that

- (i) the Auditor's Audit Results Report be noted;
- (ii) approval be given to the Financial Statements set out in the Head of Financial Services' Report No. FIN1517;
- (iii) the letter of representation to the auditors, Ernst & Young, be approved; and
- (iv) the Chairman be authorised to sign the Statement of Responsibilities.

The Meeting closed at 7.35 p.m.

S.J. MASTERSON
VICE-CHAIRMAN

DEVELOPMENT MANAGEMENT COMMITTEE

Meeting held on Wednesday, 14th October, 2015 at the Council Offices, Farnborough at 7.00 p.m.

Voting Members

Cr. G.B. Lyon (Chairman)
Cr. B.A. Thomas (Vice-Chairman)

Cr. Mrs. D.B. Bedford	Cr. P.I.C. Crerar	Cr. D.S. Gladstone
Cr. D.M.T. Bell	Cr. Sue Dibble	Cr. C.P. Grattan
Cr. R. Cooper	Cr. Jennifer Evans	a Cr. J.H. Marsh

Non-Voting Member

Cr. R.L.G. Dibbs (Cabinet Member for Service and Delivery) (ex officio)

An apology for absence was submitted on behalf of Cr. J.H. Marsh.

Cr. S.J. Masterson attended as standing deputy in place of Cr. J.H. Marsh.

190. DECLARATION OF INTEREST –

Having regard to the Members' Code of Conduct, the following declaration of interest was made. The Member with a disclosable pecuniary interest left the meeting during the debate on the relevant agenda item:

Member	Application No. and Address	Interest	Reason
Cr. Mrs. D.B. Bedford	15/00606/FULPP (Nos. 31–33 Queens Road and No. 62 Peabody Road, Farnborough)	Prejudicial	Friend of the owner/applicant.

191. MINUTES –

The Minutes of the Meeting held on 16th September, 2015 were approved and signed by the Chairman.

192. **TOWN AND COUNTRY PLANNING ACT, 1990 (AS AMENDED) -
TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT
PROCEDURE) ORDER, 1995 -
DEVELOPMENT APPLICATIONS GENERALLY –**

RESOLVED: That

- (i) permission be given for the following applications set out in Appendix “A” attached hereto, subject to the conditions, restrictions and prohibitions (if any) mentioned therein:

15/00699/FULPP (No. 11 Alma Square, Farnborough)
15/00723/ADV (Princes Way, Aldershot);

- (ii) permission would have been refused in respect of the following application for the reasons set out in the Head of Planning’s Report No. PLN1550:

* 15/00318/FULPP (Land to the rear of Nos. 42 - 44
Newfield Avenue, Farnborough);

- (iii) the applications dealt with by the Head of Planning, where necessary in consultation with the Chairman, in accordance with the Council’s Scheme of Delegation, more particularly specified in Section “D” of the Head of Planning’s Report No. PLN1550, be noted;

- (iv) the following applications be determined by the Head of Planning, in consultation with the Chairman:

15/00606/FULPP (Nos. 31 – 33 Queens Road and No. 62
Peabody Road, Farnborough);

* 15/00663/FULPP (No. 10 Marrowbrook Close,
Farnborough) and

- (v) the current position with regard to the following application be noted pending consideration at a future meeting:

15/00719/REMPP (Land at Junction with Templer Avenue
and Meadow Gate Avenue,
Farnborough).

* The Head of Planning’s Report No. PLN1550 in respect of this application was amended at the meeting.

193. **REPRESENTATIONS BY THE PUBLIC –**

In accordance with the guidelines for public participation at meetings, the following representations were made to the Committee and were duly considered before a decision was reached:

Application No.	Address	Representation	In support of or against the application
15/00663/FULPP	(No. 10 Marrowbrook Close, Farnborough)	Mrs. R. Duffett Ms. Y. Bond	Against In support

194. **APPLICATION NO. 15/00606/FULPP – NOS. 31 – 33 QUEENS ROAD AND NO. 62 PEABODY ROAD, FARNBOROUGH –**

The Committee considered the Head of Planning's Report No. PLN1550 regarding the demolition of existing buildings and the erection of eight three-bedroom houses and five two-bedroom apartments with associated car parking and formation of a new vehicular access at Nos. 31 – 33 Queens Road and No. 62 Peabody Road, Farnborough.

It was noted that the recommendation was to grant planning permission, subject to the completion of a satisfactory agreement under Section 106 of the Town and Country Planning Act, 1990.

RESOLVED: That

- (i) subject to the completion of a satisfactory agreement under Section 106 of the Town and Country Planning Act, 1990 by 5th November, 2015 to secure an appropriate financial contribution towards Special Protection Area mitigation and open space, the Head of Planning, in consultation with the Chairman, be authorised to grant planning permission, subject to the conditions and informatives set out in the Head of Planning's Report No. PLN1550; however
- (ii) in the event that a satisfactory Section 106 agreement is not received by 5th November, 2015, the Head of Planning, in consultation with the Chairman, be authorised to refuse planning permission on the grounds that the proposal fails to make provision for open space contrary to the provisions of Policy CP12 of the Rushmoor Core Strategy and 'saved' Policy OR4 of the Rushmoor Local Plan Review 1996 – 2011 and fails to provide mitigation for the impact of the development on the Thames Basin Heaths Special Protection Area in accordance with the Council's Thames Basin Heaths Special Protection Area Avoidance and Mitigation Strategy contrary to Policy CP13 of the Rushmoor Core Strategy.

195. APPLICATION NO. 15/00663/FULPP – NO. 10 MARROWBROOK CLOSE, FARNBOROUGH –

The Committee considered the Head of Planning's Report No. PLN1550 regarding the demolition of a garage and erection of a three-bedroom house and associated access, parking and landscaping at No. 10 Marrowbrook Close, Farnborough. Before considering the application in detail, the Committee received representations in accordance with the scheme of public representation from Mrs. R. Duffett against the application and Ms. Y. Bond in support.

It was noted that the recommendation was to grant planning permission, subject to the completion of a satisfactory agreement under Section 106 of the Town and Country Planning Act, 1990.

RESOLVED: That

- (i) subject to the completion of a satisfactory unilateral undertaking under Section 106 of the Town and Country Planning Act, 1990 by 28th October, 2015 to secure a contribution of £7,211 towards Special Protection Area mitigation and improvements to transport infrastructure, the Head of Planning, in consultation with the Chairman, be authorised to grant planning permission, subject to the conditions and informatives set out in the Head of Planning's Report No. PLN1550; however
- (ii) in the event that a satisfactory unilateral undertaking is not received by 28th October, 2015, the Head of Planning, in consultation with the Chairman, be authorised to refuse planning permission on the grounds that the proposal fails to provide mitigation for the impact of the development on the Thames Basin Heaths Special Protection Area in accordance with the Council's Thames Basin Heaths Special Protection Area Avoidance and Mitigation Strategy contrary to Policy CP13 of the Rushmoor Core Strategy and fails to make an appropriate transport contribution in accordance with the Council's adopted Transport Contributions SPD and Core Strategy Policies CP16 and CP17.

196. ENFORCEMENT AND POSSIBLE UNAUTHORISED DEVELOPMENT –

(1) The Beehive, No. 264 High Street, Aldershot –

The Committee received the Head of Planning's Report No. PLN1551 regarding the unauthorised change of use of the first floor ancillary letting rooms to bedsits and the conversion of the rear part of the building to six self-contained flats at The Beehive, No. 264 High Street, Aldershot.

It was reported that the decision to issue an enforcement notice had been taken by the Head of Planning, in accordance with the Council's adopted Scheme of Delegation.

RESOLVED: That the issuing of an Enforcement Notice, in respect of the unauthorised activities at The Beehive, No. 264 High Street, Aldershot, be noted.

(2) **The Old Warehouse, 'Star Yard', Victoria Road, Aldershot –**

The Committee received the Head of Planning's Report No. PLN1551 regarding the unauthorised change of use of the building to a total of eighteen bedsitting rooms at The Old Warehouse, 'Star Yard', Victoria Road, Aldershot.

It was reported that the decision to issue an enforcement notice had been taken by the Head of Planning, in accordance with the Council's adopted Scheme of Delegation.

RESOLVED: That the issuing of an Enforcement Notice, in respect of the unauthorised activities at The Old Warehouse, 'Star Yard', Victoria Road, Aldershot, be noted.

197. **APPEALS PROGRESS REPORT –**

The Committee received the Head of Planning's Report No. PLN1552 concerning the following new appeal:

Application No.	Description
15/00318/FULPP	Against the Council's non-determination within the statutory eight week period in respect of the erection of a pair of three-bedroom semi-detached dwellings, with associated access and parking at land to rear of Nos. 42 – 44 Newfield Avenue, Farnborough. The appeal would be dealt with by way of the written procedure.

RESOLVED: That the Head of Planning's Report No. PLN1552 be noted.

The Meeting closed at 8.24 p.m.

G.B. LYON
CHAIRMAN

**DEVELOPMENT MANAGEMENT COMMITTEE
14TH OCTOBER 2015**

APPENDIX "A"

**Application No.
& Date Valid:**

15/00699/FULPP

13th September 2015

Proposal:

Erection of single storey rear extension following demolition of rear single storey extension. at **11 Alma Square Farnborough Hampshire GU14 6AD**

Applicant:

Mr & Mrs K Edwards

Conditions:

- 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

- 2 The external walls of the extension hereby permitted shall be finished in materials of the same colour and type as those of the existing building, and in the case of brickwork matching the existing bond and pointing. All rainwater goods shall be of the same colour and type of those of the existing building. The development shall be completed and retained in accordance with the details so approved.

Reason - To ensure satisfactory external appearance.

- 3 The permission hereby granted shall be carried out in accordance with the following approved drawings -

Reason - To ensure the development is implemented in accordance with the permission granted

**Application No. 15/00723/ADV
& Date Valid:**

18th September 2015

Proposal: Display of one non illuminated banner on north elevation at
Princes Hall Princes Way Aldershot Hampshire

Applicant: Edward Haversham

Conditions: 1 The signage hereby permitted shall be carried out in
accordance with the following approved drawings -

Reason - To ensure the signage is displayed in
accordance with the permission granted

DEVELOPMENT MANAGEMENT COMMITTEE

Meeting held on Wednesday, 11th November, 2015 at the Council Offices, Farnborough at 7.00 p.m.

Voting Members

Cr. G.B. Lyon (Chairman)
Cr. B.A. Thomas (Vice-Chairman)

Cr. Mrs. D.B. Bedford	Cr. P.I.C. Crerar	Cr. D.S. Gladstone
Cr. D.M.T. Bell	Cr. Sue Dibble	Cr. C.P. Grattan
Cr. R. Cooper	Cr. Jennifer Evans	Cr. J.H. Marsh

Non-Voting Member

Cr. R.L.G. Dibbs (Cabinet Member for Service and Delivery) (ex officio)

198. **DECLARATION OF INTEREST –**

Having regard to the Members' Code of Conduct, the following declaration of interest was made. The Member with a disclosable pecuniary interest left the meeting during the debate on the relevant agenda item:

Member	Application No. and Address	Interest	Reason
Cr. R.L.G. Dibbs	15/00797/COUPP (The Kings Centre, High Street, Aldershot, Hants)	Prejudicial	Social contact with the owner.

199. **MINUTES –**

The Minutes of the Meeting held on 14th October, 2015 were approved and signed by the Chairman.

200. **TOWN AND COUNTRY PLANNING ACT, 1990 (AS AMENDED) - TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER, 1995 - DEVELOPMENT APPLICATIONS GENERALLY –**

RESOLVED: That

- (i) permission be given for the following applications set out in Appendix "A" attached hereto, subject to the conditions, restrictions and prohibitions (if any) mentioned therein:

15/00725/FULPP	(No. 28 Chingford Avenue, Farnborough)
* 15/00777/FULPP	(Salesian College, No. 119 Reading Road, Farnborough)
* 15/00783/FULPP	(Salesian College, No. 119 Reading Road, Farnborough)
* 15/00797/COUPP	(The Kings Centre, High Street, Aldershot)
* 15/00798/ADVPP	(The Kings Centre, High Street, Aldershot)
* 15/00719/REMPP	(Land at the Junction with Templer Avenue, Meadow Gate Avenue, Farnborough)
* 15/00810/CONDPP	(Land at the Junction with Templer Avenue, Meadow Gate Avenue, Farnborough)
15/00807/ADV	(No. 182A Farnborough Road, Farnborough);

(ii) the applications dealt with by the Head of Planning, where necessary in consultation with the Chairman, in accordance with the Council's Scheme of Delegation, more particularly specified in Section "D" of the Head of Planning's Report No. PLN1554, be noted; and

(iii) the current position with regard to the following application be noted pending consideration at a future meeting:

15/00811/REVPP (Westmead, Farnborough).

* The Head of Planning's Report No. PLN1554 in respect of these applications was amended at the meeting.

201. REPRESENTATIONS BY THE PUBLIC –

There were no representations by the public.

202. VARIATION OF THE LEGAL AGREEMENT RELATING TO WELLESLEY (AUE) DEVELOPMENT –

The Committee received the Head of Planning's Report No. PLN1555 (as amended at the meeting). The Report sought authority to vary the terms of the 2014 Section 106 legal agreement relating to Planning Permission 12/00958/OUT granted in March, 2014.

The Agreement was in respect of the obligation to provide and maintain Suitable Alternative Green Space (SANGs) to accommodate recreational use by residents of the scheme and the surrounding area. It was reported that the variation would be required as the majority of the SANGs provision had been delivered much earlier than had been anticipated. The accelerated provision

of the SANGs had been as a result of Local Investment Funding. This had meant that changes had been necessary to the SANGs delivery strategy, as provided for in the Agreement, as works on Wellesley Woodland were now largely complete and the majority of the SANGs provision would therefore be available prior to completion of any of the residential units within the development.

The Report set out in detail each of the proposed changes, together with the consequences of each amendment, the implied risk to the Council and how any such risk could be mitigated.

RESOLVED: That the Solicitor to the Council, subject to being satisfied, in consultation with the Head of Planning, that

- (i) Grainger will meet any increased costs for maintenance of the SANGs arising out of the early delivery of the SANGs in the event that this was not met by the annual service charges; and, commit to the SANGs proportion of the service charge being used to maintain the SANGs;
- (ii) that the Reserve Fund payment of £200,000 would be paid into the Reserve Fund Account either upon the completion of the Deed of Variation or upon first occupation;
- (iii) appropriate triggers are provided within the Deed of Variation to ensure that the payment of £1.5 million into the Investment Fund is made in stages throughout the lifetime of the development, either linked to phases of the development or such other triggers as are agreed;
- (iv) any need to notify or consult with Natural England on the agreed package of variations has been undertaken

be authorised to enter into a Deed of Variation under Section 106A of the Town and County Planning Act incorporating the changes set out in the Head of Planning's Report No. PLN1555 (as amended).

203. **PLANNING (DEVELOPMENT MANAGEMENT) SUMMARY REPORT FOR THE QUARTER JULY – SEPTEMBER, 2015 –**

The Committee received the Head of Planning's Report No. PLN1556 which provided an update on the position with respect to achieving performance indicators for the Development Management Section of Planning and the overall workload of the Section for the period 1st July to 30th September, 2015.

RESOLVED: That the Head of Planning's Report No. PLN1556 be noted.

204. **APPEALS PROGRESS REPORT –**

The Committee received the Head of Planning's Report No. PLN1557 concerning the following appeal decisions:

Application No.	Description	Decision
14/00409/FULPP	An appeal against the Council's decision to refuse planning permission for the demolition of Nos. 113, 115 and 117 Fleet Road and the erection of twelve dwellings with associated landscaping, access and parking. The appeal had been dealt with by way of a hearing.	Allowed
15/00008/COUPP	An appeal against the Council's decision to refuse planning permission for the change of use of the ground floor from Use Class A1 (retail) to Use Class A2 (betting office) at Nos. 60 – 62 Union Street, Aldershot. The appeal had been dealt with by way of a hearing.	Dismissed

RESOLVED: That the Head of Planning's Report No. PLN1557 be noted.

The Meeting closed at 7.40 p.m.

G.B. LYON
CHAIRMAN

**DEVELOPMENT MANAGEMENT COMMITTEE
11TH NOVEMBER 2015**

APPENDIX "A"

Application No. & Date Valid: **15/00719/REMPP** **25th September 2015**

Proposal: PART RESERVED MATTERS: Erection of a single storey building for use as a coffee shop with drive through facility, including customer ordering point/height restrictor, and external seating area with associated car parking, access and works pursuant to Conditions 4(a)-(l) inclusive attached to Outline Planning Permission Ref: 99/00744/OUT dated 17th November 2000

Applicant: HEREF Farnborough Ltd And Costa Ltd

Conditions: 1 In the event that unforeseen ground conditions or materials which suggest potential or actual contamination are revealed at any time during implementation of the approved development it must be reported, in writing, immediately to the Local Planning Authority. A competent person must undertake a risk assessment and assess the level and extent of the problem and, where necessary, prepare a report identifying remedial action which shall be submitted to and approved in writing by the Local Planning Authority before the measures are implemented.

Following completion of measures identified in the approved remediation scheme a verification report must be prepared and is subject to approval in writing by the Local Planning Authority.

Reason - To ensure that the site is safe for the development permitted and in the interests of amenity and pollution prevention

2 The proposed external lighting hereby approved shall be implemented and operated in accordance with the External Lighting Proposals report dated 27 May 2015, Issue 2 - Planning prepared by the Shepherd Brombley Partnership.

Reason - In the interests of the visual amenities of the area

- 3 The permission hereby granted shall be carried out in accordance with the following approved drawings - PL001, 002 rev C, 003, 004 rev A, 006, ME12017E014 rev PR, 221869_UG rev 1 and 19936 rev 04

Reason - To ensure the development is implemented in accordance with the permission granted

- 4 The use hereby permitted shall not be open to customers outside the following times:

6am until 10pm Monday to Saturday

7am until 10pm on Sunday

Reason - To safeguard the amenities of neighbouring occupiers.

Application No. & Date Valid: 15/00810/CONDPP 15th October 2015

Proposal: Submission of details pursuant to conditions 10 (services) 13, (tree protection) 17, (sound proofing of building) and 18 (sound proofing plant and machinery) attached to Planning Permission 99/00744/OUT dated 17 November 2000 in respect of a coffee shop with drive through facility at **Land At Junction With Templer Avenue Meadow Gate Avenue Farnborough Hampshire**

Applicant: HEREF Farnborough Ltd

Application No. & Date Valid: 15/00725/FULPP 21st September 2015

Proposal: Erection of part single and part two storey side/rear extension at **28 Chingford Avenue Farnborough Hampshire GU14 8AB**

Applicant: Mr & Mrs Suzanne & David May

Conditions: 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

- 2 The external walls of the extension hereby permitted

shall be finished in materials of the same colour and type as those of the existing building, and in the case of brickwork matching the existing bond and pointing. The development shall be completed and retained in accordance with the details so approved.

Reason - To ensure satisfactory external appearance.

- 3 The garage(s) and/or parking space(s) shown on the approved plans shall be used only for the parking of vehicles ancillary and incidental to the residential use. These spaces shall be kept available at all times for parking and shall not be used for the storage of Caravans, boats or trailers.

Reason - To safeguard residential amenity and ensure the provision and availability of adequate off-street parking.

- 4 The permission hereby granted shall be carried out in accordance with the following approved drawings -

Reason - To ensure the development is implemented in accordance with the permission granted

**Application No.
& Date Valid:**

15/00777/FULPP

2nd October 2015

Proposal:

Erection of a detached two storey detached sports building with ancillary facilities (re-submission of scheme approved with planning permission 12/00520/FUL dated 13 September 2012) at **Salesian College 119 Reading Road Farnborough Hampshire**

Applicant:

Salesian College

Conditions:

- 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

- 2 The permission hereby granted shall be carried out in accordance with the following approved drawings- Drake & Kannemeyer Drawing numbers: 211-11-01 : 01, 02, 03, 04, 05, 06 Rev.A, 07 Rev.A, 08, and 09.

Reason - To ensure the development is implemented in accordance with the permission granted.

- 3 Notwithstanding any indication which may have been given in the application, or in the absence of such information, no works shall start on site until details and/or samples of all external finishing and surfacing materials, including those to access driveways/forecourts etc have been submitted to and approved in writing by the Local Planning Authority. *

Reason - To secure a satisfactory appearance.

- 4 Construction work of any sort within the area covered by the application shall only take place between the hours of 0800-1800 on Monday to Fridays and 0800-1300 on Saturdays. No construction work at all shall take place on Sundays and Bank or Statutory Holidays, unless otherwise agreed in writing by the Local Planning Authority.

Reason - To protect the amenities of surrounding residential properties and other occupiers.

- 5 Notwithstanding any details shown on the approved plans, or in the absence of such information, the design of the building shall include an adequate form of soundproofing in order to contain internally generated noise in accordance with a detailed scheme, which shall be submitted to and approved in writing by the Local Planning Authority before any works start on site. The approved scheme shall be carried out in full before the development hereby permitted is first occupied. *

Reason - To protect the occupants of nearby residential properties from undue noise disturbance emanating from the proposed building.

- 6 No sound reproduction equipment, conveying messages, music, or other sound by voice, or otherwise which is audible outside the premises shall be installed on the site without the prior written consent of the Local Planning Authority.

Reason - To protect the amenities of occupiers of nearby properties.

- 7 No works shall start on site until a fully detailed landscape and planting scheme for the site has been submitted to

and approved in writing by the Local Planning Authority.
*

Reason - In the interests of amenity and to help achieve a satisfactory standard of landscaping.

- 8 All planting, seeding or turfing comprised in the approved details of landscaping shall be carried out in the first planting and seeding season following the occupation of the buildings or the practical completion of the development, whichever is the sooner, and any trees or plants which within a period of 5 years from the completion of the development die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of similar size and species, unless otherwise first agreed in writing by the Local Planning Authority.

Reason - In the interests of amenity and to help achieve a satisfactory standard of landscaping.

- 9 No works shall start on site until the existing trees in proximity to the application site as identified on the approved plans have been adequately protected from damage during site clearance and works in full accordance with the details and measures as set out in the J A Consulting Arboricultural Report and Tree Protection Measures details submitted with the application. The means and measures identified in the Method Statement shall be carried out strictly as specified. *

Reason - To preserve the amenity value of the retained trees.

- 10 Before any construction works commence on site, details of all external lighting to be installed within the site (including that to be installed on the exterior of the buildings hereby permitted) shall be submitted to and approved by the Local Planning Authority. The submitted details shall indicate the purpose/requirement for the lighting proposed and specify the intensity, spread of illumination and means of controlling the spread of illumination (where appropriate). The external lighting proposals as may subsequently be approved shall be implemented solely in accordance with the approved details and retained thereafter solely as such unless otherwise first agreed in writing by the Local Planning Authority. With the exception of lighting identified and agreed as being necessarily required solely for

maintaining the security of the site/building during night-time hours, no other external lighting shall be used/operated during night-time hours (2300 to 0700 hours daily) unless otherwise first agreed in writing by the Local Planning Authority. *

Reason - In the interests of the amenities of nearby residential properties; and to ensure that there is no unnecessary use of lighting at the site.

- 11 Prior to the commencement of development details of measures to incorporate Sustainable Drainage Systems (SUDS) into the new built development shall be submitted to and approved in writing by the Local Planning Authority. Such details as may be approved shall be implemented in full prior to the first occupation of the new building and retained in perpetuity.

Reason - To reflect the objectives of Policy CP4 of the Rushmoor Core Strategy. *

- 12 Prior to the commencement of development, and notwithstanding any details submitted with the application, details of measures to achieve the energy performance standards in accordance with BREEAM "Very Good" standard or equivalent shall be submitted to and approved in writing by the Local Planning Authority. Such details as may be approved shall be implemented in full prior to the first use of the building and retained in perpetuity.

Reason - To reflect the objectives of Policy CP3 of the Rushmoor Core Strategy. *

- 13 Any ventilation, air-conditioning units or other roof plant to be installed on the building hereby permitted shall be insulated so that no noise emanating from the equipment shall be heard at the boundaries with the adjoining residential properties.

Reason - To protect the occupants of nearby residential properties from noise disturbance.

**Application No.
& Date Valid:**

15/00783/FULPP

6th October 2015

Proposal:

Partial demolition of ground floor offices and erection of part two-storey and part first floor extensions to provide additional

office, classroom and ancillary accommodation with new entrance lobby into existing school hall at **Salesian College 119 Reading Road Farnborough Hampshire**

Applicant: Salesian College

Conditions: 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2 The permission hereby granted shall be carried out in accordance with the following approved drawings- Drake & Kannemeyer Drawing numbers: 215-08-05 001, -002, -003, -004, -004 Rev.B, and -005.

Reason - To ensure the development is implemented in accordance with the permission granted.

3 Notwithstanding any indication which may have been given in the application, or in the absence of such information, no works shall start on site until details and/or samples of all external finishing and surfacing materials, including those to access driveways/forecourts etc have been submitted to and approved in writing by the Local Planning Authority. *

Reason - To secure a satisfactory appearance.

4 Construction work of any sort within the area covered by the application shall only take place between the hours of 0800-1800 on Monday to Fridays and 0800-1300 on Saturdays. No construction work at all shall take place on Sundays and Bank or Statutory Holidays, unless otherwise agreed in writing by the Local Planning Authority.

Reason - To protect the amenities of surrounding residential properties and other occupiers.

5 No works shall start on site until a fully detailed landscape and planting scheme for the site has been submitted to and approved in writing by the Local Planning Authority. *

Reason - In the interests of amenity and to help achieve a

satisfactory standard of landscaping.

- 6 All planting, seeding or turfing comprised in the approved details of landscaping shall be carried out in the first planting and seeding season following the occupation of the buildings or the practical completion of the development, whichever is the sooner, and any trees or plants which within a period of 5 years from the completion of the development die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of similar size and species, unless otherwise first agreed in writing by the Local Planning Authority.

Reason - In the interests of amenity and to help achieve a satisfactory standard of landscaping.

- 7 No works shall start on site until the existing trees and hedges which are to be retained on or adjoining the application site have been adequately protected from damage during site clearance and works on site, which shall include stout exclusion fencing located outside the perimeter of canopy spread in accordance with the accord with the recommendations of BS 5837:2005 'Trees in Relation to Construction'.

Reason - To preserve the amenity value of the retained tree(s) and shrubs.

- 8 Prior to the commencement of development details of measures to incorporate Sustainable Drainage Systems (SUDS) into the new built development shall be submitted to and approved in writing by the Local Planning Authority. Such details as may be approved shall be implemented in full prior to the first occupation of the new building and retained in perpetuity.

Reason - To reflect the objectives of Policy CP4 of the Rushmoor Core Strategy. *

- 9 Prior to the commencement of development, and notwithstanding any details submitted with the application, details of measures to achieve the energy performance standards in accordance with BREEAM "Very Good" standard or equivalent shall be submitted to and approved in writing by the Local Planning Authority. Such details as may be approved shall be implemented in full prior to the first use of the building and retained in perpetuity.

Reason - To reflect the objectives of Policy CP3 of the Rushmoor Core Strategy. *

- 10 Any ventilation, air-conditioning units or other roof plant to be installed on the extension hereby permitted shall be insulated so that no noise emanating from the equipment shall be heard at the boundaries with the adjoining residential properties.

Reason - To protect the occupants of nearby residential properties from noise disturbance.

- 11 The modifications to the existing lay-by parking space as shown by Drake & Kannemeyer Drawing No. 215-08-004 Rev.B received on 30 October 2015 shall be undertaken and completed such that the revised lay-by parking space is available for use for parking purposes prior to the first occupation of the classroom extension hereby permitted. The revised lay-by parking space shall be retained for parking purposes at all times thereafter.

Reason - To ensure no diminution in existing on-site parking provision at the site in the interests of the safety and convenience of highway users.

**Application No.
& Date Valid:**

15/00797/COUPP

10th October 2015

Proposal:

Change of use from place of worship with ancillary facilities (Use Class D1) to mixed use as (a) events and entertainment centre for organised business/conference, community and entertainment events, recreational uses for the community, celebration events (weddings, anniversaries, birthdays etc), music/concerts, film, dancing and religious events with ancillary bar and catering/kitchen facilities to serve the function rooms (Use Classes D1 and D2); and (b) change of use of mezzanine (third) floor space into self-contained restaurant (Use Class A3) with ancillary take-away; and installation of 2 extraction systems with externally-mounted louvre-vent boxes at **The Kings Centre High Street Aldershot Hampshire**

Applicant:

PRB Hampshire Limited

Conditions:

- 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

- 2 The permission hereby granted shall be carried out in accordance with the following approved drawings -

Reason - To ensure the development is implemented in accordance with the permission granted.

- 3 The A3 use and ancillary cooking facilities hereby approved shall not commence until the extraction systems as shown on the approved plans in accordance with the additional installation details received on 21 October 2015 have been installed in full accordance with the details so approved and thereafter retained fully operational whilst the kitchens/food premises are in use.

Reason - To safeguard the amenities of occupiers of neighbouring and nearby properties. *

- 4 The D2 element of the mixed use hereby permitted shall not commence until a scheme specifying the provisions to be made for the control of noise emanating from the premises has been submitted to and approved in writing by the Local Planning Authority. The approved scheme shall be implemented in full before commencement of D2 use and thereafter retained.

Reason - To protect the amenity of occupiers of neighbouring and nearby properties. *

Application No. & Date Valid: **15/00798/ADVPP** **10th October 2015**

Proposal: Display of internally-illuminated fascia signs on front elevation over entrance doors; and non-illuminated signs comprising individual letters on both side elevations at **The Kings Centre High Street Aldershot Hampshire**

Applicant: PRB Hampshire Limited

Conditions: 6 The advertisement consent hereby granted shall be carried out in accordance with the following approved drawings - C Foo Associates Drawing Nos. EX00; PE01; and EE01.

Reason - To ensure the advertisement signage is implemented in accordance with the consent granted.

Application No. & Date Valid: 15/00807/ADV

12th October 2015

Proposal: Display of non-illuminated gate mounted sign at **182A Farnborough Road Farnborough Hampshire GU14 7JL**

Applicant: Mr Peter Dobson

- Conditions:**
- 1 No advertisement is to be displayed without the permission of the owner of the site or any other person with an interest in the site entitled to grant permission.
 - 2 No advertisement shall be sited or displayed so as to—
 - (a) endanger persons using any highway, railway, waterway, dock, harbour or aerodrome (civil or military);
 - (b) obscure, or hinder the ready interpretation of, any traffic sign, railway signal or aid to navigation by water or air; or
 - (c) hinder the operation of any device used for the purpose of security or surveillance or for measuring the speed of any vehicle.
 - 3 Any advertisement displayed, and any site used for the display of advertisements, shall be maintained in a condition that does not impair the visual amenity of the site.
 - 4 Any structure or hoarding erected or used principally for the purpose of displaying advertisements shall be maintained in a condition that does not endanger the public.
 - 5 Where an advertisement is required under these Regulations to be removed, the site shall be left in a condition that does not endanger the public or impair visual amenity.
 - 6 The consent hereby granted shall be carried out in accordance with the following approved drawings – PLAN 1, PLAN-2 and PLAN-3.

Reason - To ensure the signage is displayed in accordance with the consent granted.